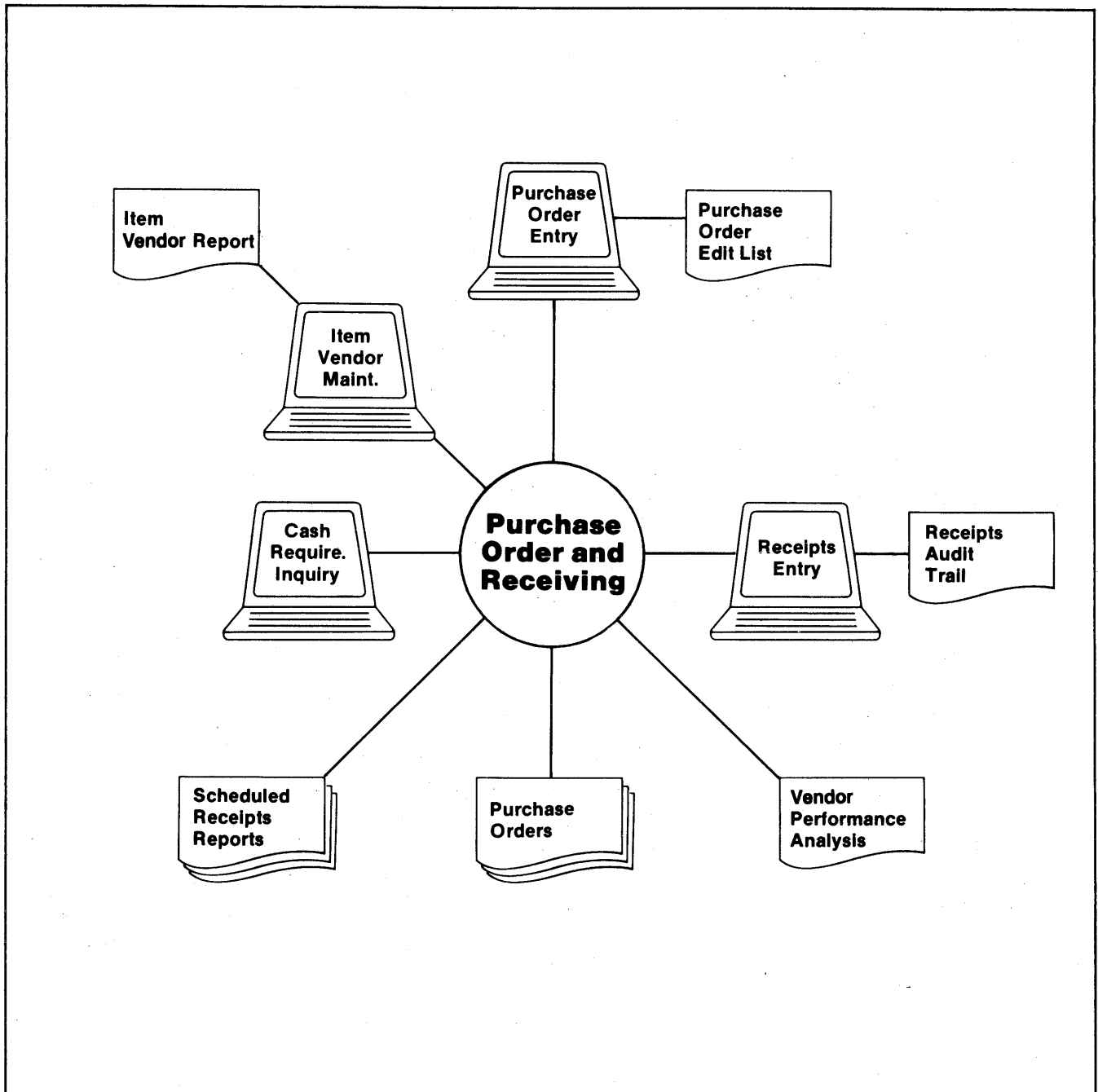


PURCHASE ORDER and RECEIVING

in DIBOL®



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Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

PURCHASE ORDER & RECEIVING MENU

PLEASE SELECT APPLICATION XX

- | | |
|-------------------------------|---------------------------------|
| 1. PURCHASE ORDER ENTRY | 7. COMMODITY CODE VENDOR REPORT |
| 2. PRINT PURCHASE ORDERS | 8. VENDOR PERFORMANCE ANALYSIS |
| 3. SCHEDULED RECEIPTS REPORTS | 9. TABLES MAINTENANCE |
| 4. RECEIPTS ENTRY | 10. VENDOR MAINTENANCE |
| 5. ITEM VENDOR MAINTENANCE | 11. SPECIAL FUNCTIONS |
| 6. CASH REQUIREMENTS INQUIRY | |

PURCHASE ORDER ENTRY

PLEASE SELECT APPLICATION X

1. ADD PURCHASE ORDER
2. ADD RELEASE OF BLANKET P/O
3. CHANGE/INQUIRE P/O HEADER
4. ADD P/O LINE
5. CHANGE/INQUIRE P/O LINE
6. DELETE P/O LINE
7. DELETE CLOSED PURCHASE ORDERS
8. PURCHASE ORDER EDIT LIST

PURCHASE ORDER ENTRY
CHANGE/INQUIRE P/O HEADER

PLEASE ENTER P/O TYPE X

- 1 = NORMAL OR BLANKET P/O
2 = RELEASE OF A BLANKET P/O

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

HEADER

```

PURCHASE ORDER ENTRY
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (1)

1. P/O NO      XXXXX-XX   11. COL/PPD  X   15. CONFIRMED WITH  XXX
2. P/O TYPE    X           12. TERMS    X   16. PRINT PRICE    X
3. P/O STATUS  X           13. FOB      X   17. USER CODE     XX
4. CHANGE/CANCEL X       14. CONFIRM  X   18. P/O WEIGHT    XX,XXX.X
5. VENDOR NO   XXXX- XXXXXXXXXXXXXXXXXXXXXXXXXXXX
6. P/O DATE    XXXXXX      XX = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
7. SHIP TO     X           XX = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
8. BUYER       X           XX = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
9. SHIP-VIA    X           XX = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
10. ACKNOWLEDGE X         XX = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
FIELD # TO CHANGE XX      XX = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
    
```

HEADER

```

PURCHASE ORDER ENTRY
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (1)

ENTRY SCREEN FOR PURCHASE ORDER NOTES

P/O NO XXXXX-XX
19. NOTE 1 XX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
20. NOTE 2 XX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
21. NOTE 3 XX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
22. NOTE 4 XXXXXXXXXXXXXXXXXXXXXXXXXXXX
23. NOTE 5 XXXXXXXXXXXXXXXXXXXXXXXXXXXX
24. NOTE 6 XXXXXXXXXXXXXXXXXXXXXXXXXXXX

FIELD # TO CHANGE XX
    
```

PRE-CODED

ENTERED EACH TIME

LINE ITEM

```

PURCHASE ORDER ENTRY
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (1) P/O NO XXXXX-XX

1. LINE NO     XXX           11. QTY ORD  XXXXXX
2. STATUS      X           12. QTY RCV  XXXXXX
3. CHANGE/CANCEL X       13. QTY REJ  XXXXXX P/O WGT XX,XXX.X
4. ITEM NO     XXXXXXXXXXXX 14. NOTIFY   XXX     LIN WGT XX,XXX.XX
5. DESCRIPTION XXXXXXXXXXXXXXXXXXXXXXXX AVAILBL  XXX,XXX
6. U OF M      XX           15. DATE REQ  XXXXXX ON-ORDER  XXX,XXX
7. COMMODITY   XXXX         16. DATE PROM XXXXXX RE-ORDR  XXX,XXX
8. COST/UNIT   XXXXXXXXXX 17. DATE RCVD XXXXXX
9. VENDOR-ITH NO XXXXXXXXXXXX 18. JOB NO   XXXXXX
10. BLANKET TYPE X         19. MOVE TO  XXX
FIELD # TO CHANGE XX
    
```

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

LINE ITEM

```

PURCHASE ORDER ENTRY
XXXXXXXXXXXXXXXXXXXXXXXXXXXX (1)

                ENTRY SCREEN FOR P/O LINE NOTES
                P/O NO  XXXXXX-XX   LINE NO  XXX

20. NOTE 1  XX  XXXXXXXXXXXXXXXXXXXXXXXXXXXX }
21. NOTE 2  XX  XXXXXXXXXXXXXXXXXXXXXXXXXXXX }
22. NOTE 3   XXXXXXXXXXXXXXXXXXXXXXXXXXXX }
23. NOTE 4   XXXXXXXXXXXXXXXXXXXXXXXXXXXX }

                PRE-CODED
                ENTERED EACH TIME

FIELD # TO CHANGE XX
    
```

```

PURCHASE ORDER ENTRY
DELETE CLOSED PURCHASE ORDERS

                PLEASE ENTER:

                1. STARTING P/O NUMBER  XXXXXX-XX
                2. ENDING P/O NUMBER    XXXXXX-XX
                3. STARTING P/O DATE     XXXXXX
                4. ENDING P/O DATE       XXXXXX

FIELD # TO CHANGE ? XX
    
```

```

PURCHASE ORDER ENTRY
PURCHASE ORDER EDIT LIST

                1. STARTING P/O NUMBER  XXXXXX-XX
                2. ENDING P/O NUMBER    XXXXXX-XX
                3. STARTING P/O DATE     XXXXXX
                4. ENDING P/O DATE       XXXXXX
                5. P/O TYPE              X
                6. P/O STATUS            X
                7. VENDOR NUMBER         XXXX
                8. SHIP TO                X

                9. BUYER                  X
                10. P/O LINE STATUS      X

                1 = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
                2 = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
                3 = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
                4 = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
                5 = XXXXXXXXXXXXXXXXXXXXXXXXXXXX
                6 = XXXXXXXXXXXXXXXXXXXXXXXXXXXX

FIELD # TO CHANGE XX
    
```


Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

SCHEDULED RECEIPTS REPORTS
SCHEDULED RECEIPTS BY VENDOR

1. STARTING VENDOR NUMBER	XXXX	8. BUYER	XX
2. ENDING VENDOR NUMBER	XXXX	9. NOTIFY	XXX
3. STARTING PROMISED DATE	XXXXXX	10. MOVE TO	XXX
4. ENDING PROMISED DATE	XXXXXX	11. SHIP TO	XX
5. AT LEAST X DAYS LATE	XXX	12. USER CODE	XX
6. INCLUDE CLOSED LINES ?	X		
7. INCLUDE 100% RECEIVED ?	X		

FIELD # TO CHANGE XX

SCHEDULED RECEIPTS REPORTS
SCHEDULED RECEIPTS BY ITEM

1. STARTING ITEM NUMBER	XXXXXXXXXXXXXXXXXX		
2. ENDING ITEM NUMBER	XXXXXXXXXXXXXXXXXX		
3. STARTING PROMISED DATE	XXXXXX	8. BUYER	XX
4. ENDING PROMISED DATE	XXXXXX	9. NOTIFY	XXX
5. AT LEAST X DAYS LATE	XXX	10. MOVE TO	XXX
6. INCLUDE CLOSED LINES ?	X	11. SHIP TO	XX
7. INCLUDE 100% RECEIVED ?	X	12. USER CODE	XX

FIELD # TO CHANGE XX

SCHEDULED RECEIPTS REPORTS
SCHEDULED RECEIPTS BY JOB

1. STARTING JOB NUMBER	XXXXXX	8. BUYER	XX
2. ENDING JOB NUMBER	XXXXXX	9. NOTIFY	XXX
3. STARTING PROMISED DATE	XXXXXX	10. MOVE TO	XXX
4. ENDING PROMISED DATE	XXXXXX	11. SHIP TO	XX
5. AT LEAST X DAYS LATE	XXX	12. USER CODE	XX
6. INCLUDE CLOSED LINES ?	X		
7. INCLUDE 100% RECEIVED ?	X		

FIELD # TO CHANGE XX

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

RECEIPTS ENTRY
ADD RECEIPTS

1. PURCHASE ORDER NO XXXXXX-XX 2. LINE NO XXX P/O U/M XX
 3. ITEM NUMBER XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 4. VEN-ITEM NO XXXXXXXXXXXXXXXX COMMODITY XXXX JOB NO XXXXXX
 DATE REQUESTED XX/XX/XX QTY ORD XXXXXX NOTIFY XXX
 DATE PROMISED XX/XX/XX QTY DUE XXXXXX MOVE TO XXX
 5. DATE RECEIVED XXXXXX 6. QTY RCV XXXXXX 7. U OF MEASURE XX
 8. COST (XXXX) XXXXXXXXXXXX 9. RECEIVER XXX 10. QTY REJ XXXXXX
 11. REJECTION CODE XX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

EARLY SHIP BY XXX DAYS. PLEASE NOTIFY XXX BEFORE ACCEPTING

FIELD # TO CHANGE XX

RIGHT ITEM ? X
 PLEASE RECOUNT IN UNIT OF MEASURE FROM PURCHASE ORDER CR TO RECOVER
 ACCEPT SHIPMENT ? X
 REJECTION CODE IS NOT ON FILE
 DATE MAY NOT BE LATER THAN "DATE RECEIVED"

POSSIBLE
ERROR
MESSAGES

RECEIPTS ENTRY
PRINT RECEIPTS AUDIT TRAIL

PLEASE ENTER:

1. STARTING RECEIPT DATE XXXXXX
 2. ENDING RECEIPT DATE XXXXXX
 3. PRINT/PURGE OPTION X 0 = PRINT/DISPLAY ONLY
 1 = PRINT & THEN PURGE
 2 = PURGE ONLY

FIELD # TO CHANGE XX

ITEM VENDOR MAINTENANCE
ITEM VENDOR CONTROL

ITEM NO XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

	VENDOR NUMBER	VENDOR NAME	ACTIVE ?	MINIMUM ORDER
(1)	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXX
	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXX
	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXX
	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXX
	XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXX

FIELD # TO CHANGE XX

Remarks: (1) IF THERE ARE MORE THAN 5 VENDORS THE SECOND SCREEN WILL BE IDENTICAL TO THIS EXCEPT FOR THE NUMBERS, WHICH WILL BE 6. - 10.

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

MULTIPLE VENDORS/ITEM

ITEM VENDOR MAINTENANCE
ITEM VENDOR INQUIRY

ITEM NO XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

VENDOR NUMBER	VENDOR NAME	ACTIVE?	MINIMUM ORDER	LEAD TIME	DAYS LATE	PCT REJ	PERCENT VARIANCE
1. XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXXX	XXX	XXX	XXX	XXX
2. XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXXX	XXX	XXX	XXX	XXX
3. XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXXX	XXX	XXX	XXX	XXX
4. XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXXX	XXX	XXX	XXX	XXX
5. XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	X	XXXXX	XXX	XXX	XXX	XXX

PRESS RETURN TO DISPLAY REMAINING VENDORS (1)

CASH REQUIREMENTS INQUIRY

PLEASE ENTER:

AGING DATE XXXXXX

PERIOD	CASH REQUIRED	PERIOD ENDS
0 TO 30 DAYS	X,XXX,XXX.XX-	XX/XX/XX
31 TO 60 DAYS	X,XXX,XXX.XX-	XX/XX/XX
61 TO 90 DAYS	X,XXX,XXX.XX-	XX/XX/XX
AFTER 90 DAYS	X,XXX,XXX.XX-	

CR TO CONTINUE

PRINT VENDOR PERFORMANCE ANALYSIS
ACCEPT SELECTION CRITERIA

PLEASE ENTER:

1. VENDOR NUMBER XXXX THRU XXXX
2. USER CODE XX
3. COMMODITY CODE XXXX
4. ACTIVE VENDORS ? X
5. RESTRICT BY PERCENTAGES ? X

LEGEND:

- 1 = ACTIVE
- 2 = NOT ACTIVE

FIELD # TO CHANGE XX

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

```

PRINT VENDOR PERFORMANCE ANALYSIS
RESTRICT BY PERCENTAGES

PLEASE ENTER:

1. RESTRICT BY % LINES LATE ?      X
2. CUTOFF PERCENT                   XXX
3. INCLUDE VENDORS XXX AND         X
4. RESTRICT BY % COST VARIANCE ?   X
5. CUTOFF PERCENT                   XXX
6. INCLUDE VENDORS XXX AND         X
7. RESTRICT BY % ITEMS REJECTED ? X      LEGEND:
8. CUTOFF PERCENT                   XXX      1 = BELOW
9. INCLUDE VENDORS XXX AND         X      2 = ABOVE

FIELD # TO CHANGE  XX
    
```

```

TABLES MAINTENANCE
ADD,CHANGE/INQUIRE,DELETE

(1) *1. TABLE NUMBER X XXXXXXXXXXXXXXXXXXXXX      TABLES:
(1) *2. CODE          XX                          1 = SHIP-TO
3. SEQUENCE          X                          2 = BUYER
4. DESCRIPTION       XXXXXXXXXXXXXXXXXXXXX        3 = SHIP-VIA
                                                    4 = TERMS
                                                    5 = FOB
                                                    6 = NOTES
                                                    7 = REJ REASON

FIELD # TO CHANGE  XX
    
```

```

VENDOR MAINTENANCE
ADD,CHANGE/INQUIRE

1. VENDOR NUMBER  XXXX
2. VENDOR NAME    XXXXXXXXXXXXXXXXXXXXXXXXXXXXX
3. CONTACT        XXXXXXXXXXXXXXXXXXXX
4. FOB CODE       X  X = XXXXXXXXXXXXXXXXXXXX
5. SHIP-VIA       X  X = XXXXXXXXXXXXXXXXXXXX
6. TERMS CODE     X  X = XXXXXXXXXXXXXXXXXXXX
7. USER CODE     XX X = XXXXXXXXXXXXXXXXXXXX
8. PRT PRICE ?   X  X = XXXXXXXXXXXXXXXXXXXX
9. ACKNOWLEDGE ? X  X = XXXXXXXXXXXXXXXXXXXX
10. CONFIRM ?    X  X = XXXXXXXXXXXXXXXXXXXX
11. ACTIVE ?     X  20. COMMODITY CODES XXXX XXXX XXXX XXXX XXXX
12. PURCHASE ORDERS YTD XXXX
13. LINE ITEMS YTD XXXX
14. LINES LATE YTD XXXX
15. PCT LINES LATE PRIOR YR XXX
16. AVG PCT COST VARIANCE XXX
17. AVG PCT ITEMS REJECTED XXX
18. AVG LEAD TIME IN DAYS XXX
19. AVG NO OF DAYS LATE XXX

RECORD NOT ON FILE
KEY FIELDS MAY NOT BE CHANGED

CR TO RECOVER
    
```

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

VENDOR MAINTENANCE
PRINT VENDOR LISTING

PLEASE ENTER:

1. STARTING VENDOR NUMBER XXXX
2. ENDING VENDOR NUMBER XXXX
3. STARTING VENDOR NAME XXXXXXXXXXXXXXXX
4. ENDING VENDOR NAME XXXXXXXXXXXXXXXX
5. USER CODE XX
6. ACTIVE/NOT-ACTIVE ? X
7. PERMANENT/TEMPORARY ? X

FIELD # TO CHANGE X

VENDOR MAINTENANCE
CHANGE/INQUIRE DEFAULTS

DEFAULT VALUES:

1. SHIP VIA X = XXXXXXXXXXXXXXXX
2. TERMS X = XXXXXXXXXXXX
3. FOB X = XXXXXXXXXXXX
4. USER CODE XX

FIELD # TO CHANGE X

PURCHASE ORDER & RECEIVING
SPECIAL FUNCTIONS

PLEASE SELECT APPLICATION X

1. PRINT SPOOLED REPORTS
2. DISPLAY PO & R FILES CONTROL DATA
3. CHANGE/INQUIRE PURCHASE ORDER DEFAULTS
4. CLEAR VENDOR PERFORMANCE AVERAGES

Sample Screen Formats for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

```

PRINT SPOOLED REPORTS - PURCHASE ORDER & RECEIVING

REPORT TITLE          TRM#  SEQ#  DATE    TIME  PAGES DEV
1. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
2. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
3. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
4. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
5. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
6. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
7. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
8. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
9. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
10. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
11. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
12. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
13. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
14. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
15. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX
16. XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  XX   XX   XX-XXX-XX  XX:XX  XXX  XXX

SELECT REPORT OR (CR) FOR NEXT SCREEN OR (TAB) FOR PREVIOUS SCREEN  XXX (1)
(P)=PRINT (D)=DELETE X STARTING PAGE  XXX (2)
    
```

```

DISPLAY PO & R FILE CONTROL DATA

FILENAME  LENGTH  SORTED  USED  MAX  DELETIONS
PURCHASE ORDER HEADERS  PORHDR  XXXX   XXXXX  XXXXX  XXXXX  XXX
PURCHASE ORDER LINES   PORLIN  XXXX   XXXXX  XXXXX  XXXXX  XXX
P/O TABLES FILE       PORTBL  XXXX   XXXXX  XXXXX  XXXXX  XXX
RECEIPTS HISTORY FILE  RCVHST  XXXX   XXXXX  XXXXX  XXXXX  XXX
VENDOR MASTER FILE     VENMAS  XXXX   XXXXX  XXXXX  XXXXX  XXX
ITEM MASTER FILE        ITMMAS  XXXX   XXXXX  XXXXX  XXXXX  XXX
INVENTORY TRX FILE     INVTRX  XXXX   XXXXX  XXXXX  XXXXX  XXX
    
```

```

CHANGE/INQUIRE PURCHASE ORDER DEFAULTS

PLEASE ENTER DEFAULT VALUES FOR THE FOLLOWING FIELDS:

1. STARTING P/O NUMBER  XXXXXX
2. SHIP TO              XX
3. BUYER                XX
4. NOTIFY               XXX
5. MOVE TO              XXX
6. PERCENT OVERSHIP    XX
7. PERCENT EARLY-SHIP  XX

FIELD # TO CHANGE  XX
    
```

Sample Print-Outs for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

RUN DATE: XX-XXX-XX TIME: XX:XX XM X-----COMPANY NAME-----X TERM #XX SEQ #XXX PAGE XXX

PURCHASE ORDER EDIT LIST

P/O NMBR: XXXXXX-XX ORDERED FROM: XXXXXXXXXXXXXXXXXXXXXXXXXXXX SHIP TO: XXXXXXXXXXXXXXXXXXXXXXXXXXXX C/X CODE: X STATUS: X
 P/O DATE: XX/XX/XX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 P/O WEIGHT: XX,XXX.X

P/O TYPE: XXXXXX ACKNOWLEDGE: XXX COLLECT/PREPAID: XXX TERMS: XXXXXXXX BUYER: XXXXXXXXXXXXXXXX PRINT PRICE: X
 VENDOR #: XXXX CONFIRM: XXX CONFIRMED WITH: XXX FOB: XXXXXXXX SHIP VIA: XXXXXXXXXXXXXXXX USER CODE: XX

LINE#	OUR-ITEM-NO.	ITEM-DESCRIPTION	U/M	PER-UNIT-COSTS	NOTIFY	LINE-COST
STATUS	VENDOR-ITEM-NO.	NOTES	COMDTY	(REJECT-REASON)	MOVE-TO	AMT-INVOICED
C/X	JOB-NUMBER	NOTES	BLKT	QUANTITIES:	INSPCTR	DATES:
XXX	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX	ORD: XXX,XXX * EXP: XXX,XXX.XXXX	XXX * REG: XX/XX/XX	XXX,XXX.XX
X	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXX	RCV: XXX,XXX ACT: XXX,XXX.XXXX	XXX PROM: XX/XX/XX	XXX,XXX.XX
X	XXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	REJ: XXX,XXX XXXXXXXXXXXXXXXXXXXX	XXX RCVD: XX/XX/XX	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX		INV: XXX,XXX	(3)	
XXX	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XX	ORD: XXX,XXX * EXP: XXX,XXX.XXXX	XXX * REG: XX/XX/XX	XXX,XXX.XX
X	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXX	RLS: XXX,XXX ACT: XXX,XXX.XXXX	XXX PROM: XX/XX/XX	XXX,XXX.XX
X	XXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	(4)RCV: XXX,XXX	XXX RCVD: XX/XX/XX	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX		INV: XXX,XXX		

P/O NOTES: XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Remarks: (1) ASTERISK (*) INDICATES THAT ORDER QUANTITY HAS BEEN CHANGED OR DATE REQUESTED HAS BEEN CHANGED. (2) LINE-COST IS QUANTITY ORDERED TIMES ACTUAL PER-UNIT COST (UNLESS THERE IS NO ACTUAL COST AVAILABLE, IN WHICH CASE IT IS QUANTITY ORDERED TIMES EXPECTED PER-UNIT COST). (3) REJECT REASON IS TRUNCATED TO 20 CHARACTERS. NO REJECT REASON FOR A BLANKET ORDER. (4) FOR A BLANKET ORDER, RCV AND REJ BECOMES RLS RCV. (5) C/X CODE IS C FOR CHANGE, X FOR CANCEL.

PURCHASE ORDER

MCBA Mini-Computer Business Applications, Inc.
 2441 Honolulu Avenue
 Montrose, California 91020
 Telephone: (213) 247-9050 Telex: 194188

P/O NUMBER	PAGE
123456-00	01
P/O DATE	CHANGE/CANCEL
8/25/8X	

(Ship to the above address unless specified below.)

ORDERED FROM TURNBULL'S ADMIN SERVICES
 2411 AUSTRALIA BLVD.
 SUITE 107
 PALM SPRINGS, CA 94123

SHIP TO MJM PRINTING SUPPLIES
 636 N. BLAND BLVD.
 GLENDALE, CA 94011

ORDER TYPE	BUYER	ACKNOWLEDGE	CONFIRM	TERMS	FOB	SHIP VIA	COL/PPD
NORMAL	BOB LEZAK	YES	YES	2/10 NET 30		U.P.S.	PPD
LINE NUMBER	QUANTITY ORDERED	U/M	OUR ITEM NUMBER	YOUR ITEM NUMBER	PRICE/UNIT	REQUESTED DATE	CHANGE/CANCEL
001	500	EA	AF65-1	XYZ123	1.275	10/25/8X	
002	1000	EA	ST045/6	ABC987	.570	10/25/8X	
003	25	BX	5578	ACC110	110.000	11/25/8X	
004	150	CT	L107-112345679	FOT980	55.500	10/25/8X	

SAMPLE

NOTES: ROSS - USE THE NEW PACKING MATERIAL I SENT YOU LAST WEEK. SEND FEDERAL EXPRESS IF IT GETS CLOSE TO REQUEST DATE.

ORDERED BY _____

Sample Print-Outs for Purchase Order and Receiving—DIBOL for DEC PDP-11s—Release 1.0

RUN DATE: XX-XXX-XX TIME: XX:XX XM X-----COMPANY NAME----- TERM #XX SEQ #XXX PAGE XXX

SCHEDULED RECEIPTS BY ITEM

ITEM LATE = *

ITEM-NUMBER ITEM-DESCRIPTION	VENDOR NUMBER	VENDOR-NAME	JOB NUMBER	P/O NUMBER	P/O DATE	QTY ORDERED	QTY RCV'D	REQUESTED DATE	PROMISED DATE	C/X
XXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
				ITEM TOTALS:		XXXXXXX	XXXXXXX			

XXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
				ITEM TOTALS:		XXXXXXX	XXXXXXX			

RUN DATE: XX-XXX-XX TIME: XX:XX XM X-----COMPANY NAME----- TERM #XX SEQ #XXX PAGE XXX

SCHEDULED RECEIPTS BY VENDOR

ITEM LATE = *

VENDOR NUMBER	VENDOR-NAME	ITEM-NUMBER ITEM-DESCRIPTION	JOB NUMBER	P/O NUMBER	P/O DATE	QTY ORDERED	QTY RCV'D	REQUESTED DATE	PROMISED DATE	C/X
XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
		XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
			XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
				ITEM TOTALS:		XXXXXXX	XXXXXXX			
		XXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
		XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
		XXXXXXXXXXXXXXXXXXXX	XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
			XXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
				ITEM TOTALS:		XXXXXXX	XXXXXXX			

RUN DATE: XX-XXX-XX TIME: XX:XX XM X-----COMPANY NAME----- TERM #XX SEQ #XXX PAGE XXX

SCHEDULED RECEIPTS BY JOB

ITEM LATE = *

JOB NUMBER	ITEM-NUMBER ITEM-DESCRIPTION	VENDOR NUMBER	VENDOR-NAME	P/O NUMBER	P/O DATE	QTY ORDERED	QTY RCV'D	REQUESTED DATE	PROMISED DATE	C/X
XXXXXX	XXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
	XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
		XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
				ITEM TOTALS:		XXXXXXX	XXXXXXX			
	XXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	*XX/XX/XX	X
	XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXX-XX	XX/XX/XX	XXXXXX	XXXXXX	XX/XX/XX	XX/XX/XX	X
				ITEM TOTALS:		XXXXXXX	XXXXXXX			

RUN DATE: XX-XXX-XX TIME: XX:XX XM X-----COMPANY NAME-----X TERM #XX SEQ #XXX PAGE XXX

RECEIPTS AUDIT TRAIL

P/O NUMBER	LINE NUMBER	ITEM NUMBER ITEM DESCRIPTION	COMM CODE	U/M	UNIT COST: EXPECTED ACTUAL	DATE: PROMISED RCVD	QUANTITY: ORDERED TOT RCV'D	RECEIVED THIS SHIPMENT	REJECTS: QUANTITY CODE	NOTIFY MOVE TO	RECEIVER VENDOR	LOCATION
XXXXXX-XX	XXX	XXXXXXXXXXXXXXXXXX	XXXX	XX	XXX,XXX.XXXX	XX/XX/XX	XXXXXX	XXXXXX	XXXXXX	XXX	XXX	XX
		XXXXXXXXXXXXXXXXXXXX			XXX,XXX.XXXX	XX/XX/XX	XXXXXX		XX	XXX	XXXX	
XXXXXX-XX	XXX	XXXXXXXXXXXXXXXXXX	XXXX	XX	XXX,XXX.XXXX	XX/XX/XX	XXXXXX	XXXXXX	XXXXXX	XXX	XXX	XX
		XXXXXXXXXXXXXXXXXXXX			XXX,XXX.XXXX	XX/XX/XX	XXXXXX		XX	XXX	XXXX	
XXXXXX-XX	XXX	XXXXXXXXXXXXXXXXXX	XXXX	XX	XXX,XXX.XXXX	XX/XX/XX	XXXXXX	XXXXXX	XXXXXX	XXX	XXX	XX
		XXXXXXXXXXXXXXXXXXXX			XXX,XXX.XXXX	XX/XX/XX	XXXXXX		XX	XXX	XXXX	

