ACCOUNTS RECEIVABLE

PLEASE SELECT —

1 SALESMAN FILE MAINTENANCE
2 CUSTOMER FILE MAINTENANCE
3 SALES AND CR/DR MEMO PROCESSING
4 CASH RECEIPTS PROCESSING
5 PRINT A/R AGING REPORT
6 RE-APPLY CR/DR MEMOS
7 CUSTOMER ACCOUNT INQUIRY
8 FINANCE CHARGES PROCESSING
9 PRINT STATEMENTS
10 PRINT COMMISSIONS DUE REPORT
11 PRINT A/R DISTRIBUTION TO G/L REPORT
12 PURGE A/R OPEN ITEM FILE
13 PRINT SALES ANALYSIS REPORTS
14 PRINT SPOOLED REPORTS

# MCBA's Accounting System
## in COBOL

# MCBA® Solving business problems with *proven* application software.

MCBA (Mini-Computer Business Applications, Inc.) is one of the world's largest independent suppliers of business software applications for mini-computers. As a software manufacturer, MCBA designs, develops, documents, quality-assures, markets, and supports its packaged software, knowing that it must stand up to the demands of hundreds of users with a wide variety of business needs.
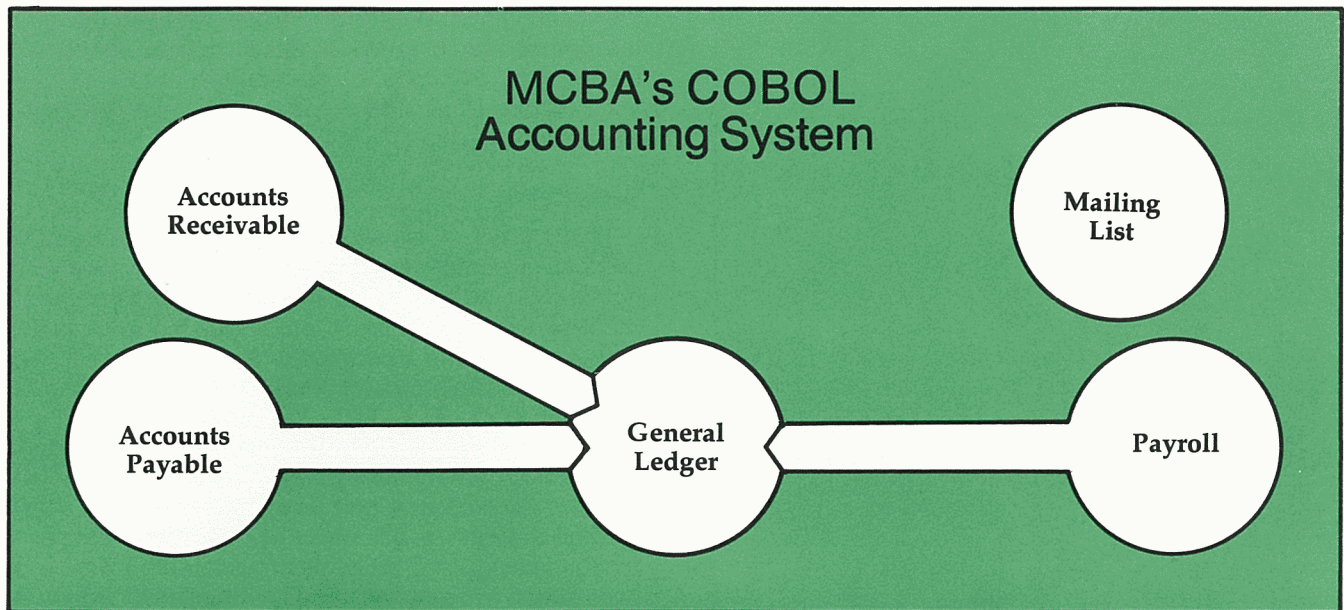
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# Accounting System Overview

MCBA's Accounting System is a field-proven, quality-assured, complete set of packages written in ANSI '74 COBOL. It is a highly adaptable multi-company system that is equally workable in the retailing, distribution, or service-oriented business environment. Today an estimated 11,000 sites use MCBA's accounting, distribution and manufacturing packages.

The MCBA Accounting System offers the features that users want and need in a mature and reliable set of accounting packages that solve real business problems. The system provides cost-effective solutions for both the user and the software reseller. It will save you time and give you solid results.

MCBA's Accounting System offers:

- **Modularity** — Although MCBA's accounting packages work together as a fully integrated system, they can be installed in any sequence or combination. In this way, users can get exactly the capabilities they need when they need them. Resellers, too, can take advantage of the modularity of MCBA software, licensing a few packages to start with, then expanding their offerings.

- **Flexibility** — The design of the MCBA Accounting System is intentionally generalized to make it workable in many environments. However, to provide a more fitted solution for each business, the system can be tailored by the user through control files that are maintained on the screen. Since most MCBA licensing arrangements provide source code and a technical *Software Reference Manual,* the software professional can adapt the system to meet the more specialized requirements of a specific business.

- **Ease of Use** — MCBA's Accounting System is on-line and interactive. When the user requires special information on short notice, he can specify report parameters to put concise, timely information at his fingertips for intelligent decision making. A report management subsystem allows the user to save reports on disk for later printing and permits flexibility in displaying stored reports on the screen. Convenient function key options perform time-saving data processing tasks when desired. For day-to-day operations, MCBA's complete and standardized menus, friendly screen messages, and *User's Manuals* guide the user through all aspects of the system.

- **Value for the User** — Because MCBA's Accounting System is modular, flexible, and easy to use, it can address the user's specific needs and provide him with an immediate savings of time and money in his business. But his savings don't stop there. The user also benefits from the fact that the MCBA Accounting System is cost-effective for the software installer, who can install a quality accounting solution for a far lower price than would otherwise be possible.

- **Cost Effectiveness for the Software Installer** — MCBA's software is designed for ease of installation. It is written consistently from package to package, adhering to strict standards of clarity, structure, readability, and logic. This also makes modification and on-going support relatively simple and inexpensive. Since the MCBA Accounting System is designed for use with specialized vertical applications, the software reseller can learn one set of packages and take this knowledge into both horizontal *and* vertical markets, increasing his opportunities for expansion without having to spend time and money learning different software. The Accounting System may be used as a "canned" system, to serve general business needs, or may be modified, allowing the reseller to evolve into a vertical market, change markets, or stay in a broad generalized market.

## MCBA's COBOL Accounting System

- Accounts Receivable
- Accounts Payable
- General Ledger
- Mailing List
- Payroll

# Special Features and Functions of MCBA's Accounting System Packages:

### Accounts Payable (A/P)

MCBA's A/P: • prints more than a dozen useful reports, including the *Cash Requirements Report,* to ease your planning; • accesses vendors by number or partial name; • processes new payables, credit memos, adjustments, corrections, and manual payments; • allows inquiry into vendor accounts through the terminal screen, displaying payables and past payments; • allows flexible payment selection, including partial payments; • allows check reconciliation; • tracks expenses by job number; • tracks vendor performance statistics; • prints Federal Non-Employee Compensation (1099) forms; • allows user to generate an audit trail, if desired, showing manual changes to the vendor master file; • prevents duplicate payment of invoices through a verification system, and displays warnings on invoice discrepancies; • allows user to maintain vouchers for recurring payments; • shows all fully paid invoices in the *Vendor History Report.*

### Accounts Receivable (A/R)

MCBA's A/R: • allows customers to be accessed by number or partial name; • tracks both open item and balance forward customers; • processes sales, credit memos, debit memos, and cash receipts, keeping track of sales commissions; • maintains sales, cost-of-sales and commission figures for each salesman; • provides several efficient methods of applying payments to open invoices to speed cash receipts processing; • automatically calculates finance charges or allows manual override; • allows inquiry into any customer account through the terminal screen; • prints the *A/R*

*Aging Report* in various sequences with user-defined parameters to pinpoint customers owing more than a specified minimum balance in selected aging periods; • prints *Sales Analysis Reports by Customer, Customer Type, Sales Volume, Salesman,* and *State.*
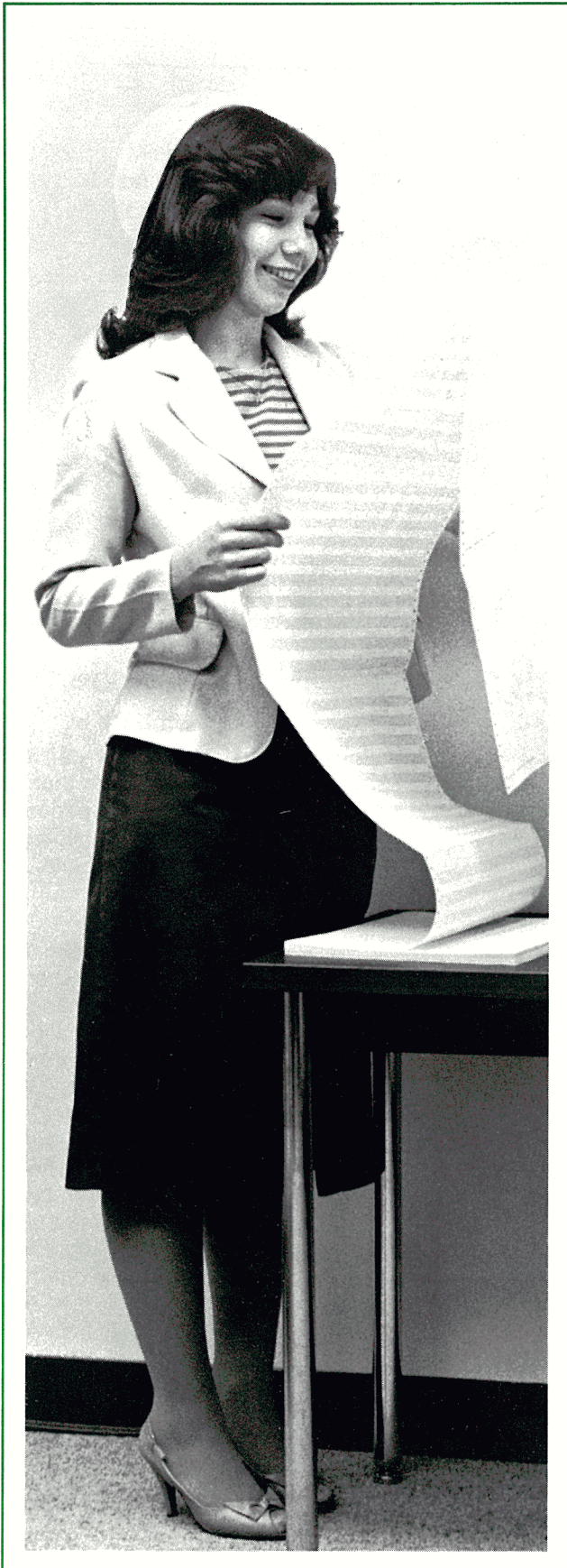
### General Ledger (G/L)

MCBA's G/L: • handles up to 13 user-defined accounting periods; • allows user to select the level of detail to retain; • formats user-defined financial statements using a built-in report generator; • allows adjustments to prior and future periods; • allows recurring journal transaction entries; • allows G/L account inquiry through the terminal screen; • produces consolidated statements for multiple companies; • groups profit centers into user-defined financial entities for sectional reporting; • generates a balancing entry automatically if desired; • distributes the amount of a transaction to any number of accounts, based on user-defined percentages; • allows automatic accrual reversal entries; • prints the *Worksheet, Source Cross Reference,* and *Trial Balance;* • prints data from previous year, budgeted amounts, and variances on statements, allowing comparison of current performance with historical and expected figures.

### Mailing List with Letter Printing (M/L)

MCBA's M/L: • handles mailing lists for multiple companies; • allows flexible print selection by contact name, company name, ZIP code, date added to list, date of last change, state, country, source, user-defined codes, and status; • prints lists, labels, 3" x 5" cards,

letters, and envelopes for all or a specified percentage of the names matching the selection criteria; ● sorts in identity key, ZIP code, or alphabetical order; ● prints the *Possible Duplicates Report;* ● prints the *Analysis Report* showing a profile of the mailing list.

## Payroll (PR)

MCBA's PR: ● allows employees to be accessed by number or partial name; ● allows up to 13 taxable or non-taxable earnings and deductions for both hourly and salaried employees; ● processes manually written payroll checks and adjustments; ● allows distribution of wages to multiple G/L accounts and job numbers for each paycheck; ● provides for check reconciliation; ● prints payroll checks, many reports, quarterly forms and W2 forms; ● automatically generates a standard payroll for both full time and part time employees and allows manual override; ● calculates all city, state, and federal payroll taxes, using tax tables maintained interactively by the user, avoiding the need for changes to programs; ● handles meals, tips, and tip credits for restaurants; ● calculates Worker's Compensation Insurance premiums; ● allows user-defined methods for accruing vacation time and sick hours.

## Operating Requirements

MCBA's Accounting System is designed to run on a computer with as little as 128K bytes of main memory. If all five packages are in use with typical size data files, approximately 10 Megabytes of disk storage would be required. If all packages are not used, the disk storage requirement would be proportionally decreased.

## To Get More Information

Contact your local supplier or an MCBA COBOL Applications Sales Representative. Product Descriptions and Sample Screens and Reports for these packages are available on request.

Local Supplier:

# MCBA®

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